

## **DECIDE - WORK PLAN ONLINE ACTIVITIES**

A. ONLINE GROUP MEETINGS **ON MODULES** IN WATERFALL MODE (audio recorded and with minutes)

1. Module coordinators with designated members from each country
2. Country coordinators with their team members' local meetings to customize the contents of the modules
3. Teams will prepare lesson plans for each course. They will pay special attention to: the objectives of the course, the explanation of its development, the bibliography used, the methods of formative assessment, homework and summative assessment.
4. New project meetings / conferences will be organized on modules in which the results of the teams' work will be presented.
5. The final products will be uploaded to Google drive.

The modules will take place online. It is recommended to the partners to look for solutions for enrolling the participants / beneficiaries within the partner institutions.

### **A.1. Particular attention will be paid to the following activities:**

1. Collection and synthesis of feedback from participants / beneficiaries
2. Measures will be proposed to improve the content of the modules and the delivery methods
3. The activities in the online environment will be expanded, for example, the creation of online courses through which the modules can be delivered
4. The implementation options will be analysed
5. Possible project dissemination activities (organization of webinars, online conferences) will be discussed

### **A.1.2 Recommendations**

Bibliography and training materials must prove the experience and the skills acquired after the training in Dresden and Limerick to highlight the value of the European project.

Each EU partner will create a folder in Google drive where they will upload the training materials and presentations from Dresden and Limerick 2019.

### **A.1.3 Deliverables**

Minutes, audio-recordings, lesson plans, training materials of each EU module leader, Gantt chart of curricular activities for May-December 2020, the three curricular documents uploaded to the site for each module.

**B. Management**

The project leader will hold online meetings with leading countries to monitor project implementation. The implementation modalities, the possible risks and the solutions to diminish them will be discussed.

1. Online implementation of the project
2. Strategic Train the Trainer “Home Multiplier” Program
3. Preparing the International Conference Lifelong Learning Education for People with Special Needs (deadlines, composition of the organizational, scientific committee, sections and program committee, registration and participation deadlines, involvement of NGOs, setting the format of presentations, setting up workshops, facilitating the presence and participation of people with disabilities in the conference, involvement of the press, etc.)
4. Preparation of dissemination materials
5. Preparation of Mass Media campaign

**C. Quality assurance activities**

MDX proposal

**D. Gantt diagram of activities:**

